



City of Saint Charles, Missouri  
Department of Community Development  
200 North Second Streets, Suite 303  
St. Charles, MO 63301  
636-949-3224

C14-315

DATE: May 5, 2014

TO: U.S. Department of Housing and Urban Development (HUD)  
1222 Spruce Street, Suite 3.207  
St. Louis, MO 63102  
Attn: Ms. Dee Ann Ducote, Director of Community Planning and Development

Re: Community Development Block Grant (CDBG) Entitlement-City of St. Charles, MO  
Minor Amendment Five Year Consolidated Plan 2012-2016  
FY2014 Year Three Annual Action Plan

Dear Ms. Ducote,

The City of St. Charles hereby submits a Minor Amendment to the FY14 Year Three Annual Action Plan. At the time the 2014 Annual Action Plan was submitted on November 15, 2013 the FY14 estimated budget for CDBG was for a total of \$332,729. with additional estimated receipts from loan repayments of \$50,000, for a total budget of \$382,729.

The announced FY14 CDBG Annual Allocation to be awarded to City of St. Charles is \$337,929. This is only a minor increase of 1.5% to the annual budget and does not trigger the Citizen's Participation Process, a Public Hearing, or a Thirty day Public Comments period. The increase amounts to \$5,200, and will be allocated to the Home Improvement Program, (HIP). The original budget for HIPs will be increased from \$93,284. to \$98,484. Again, this addition to the activity is less than a 10% change which does not trigger the City of St. Charles' adopted Citizen's Participation Process.

Attached are the revised forms including: SF 424 Funding Application, HIP Project Activity Work Sheet, The Certifications of the Local Government for submission to U.S. Department of Housing and Urban Development on or about May 23, 2014.

Anita Telkamp  
City of St. Charles CDBG Administrator  
Department of Community Development

CC: Mr. Alexander Furla, HUD CPD Rep.  
City of St. Charles - Mr. Bruce Evans, Director of Community Development,  
Mr. Jason Jaggi, Planning Manager

# MO-FY14 Allocations

KEY	CNSRTKEY	NAME	STA	CDBG14	HOME14	HOPWA14	ESG14
291152		Columbia	MO	\$852,778	\$409,787	\$0	\$0
291806		Florissant	MO	\$214,078	\$0	\$0	\$0
292628		Jefferson City	MO	\$243,431	\$0	\$0	\$0
293852		O'Fallon	MO	\$230,310	\$0	\$0	\$0
→ 294578		St Charles	MO	\$337,929	\$0	\$0	\$0
294626		St Louis	MO	\$16,683,286	\$2,309,037	\$1,389,080	\$1,392,396
299099		Jefferson County	MO	\$1,086,128	\$0	\$0	\$0
299183		St. Charles County	MO	\$633,571	\$0	\$0	\$0
299189	29C141	St Louis County	MO	\$4,827,586	\$2,914,399	\$0	\$396,391



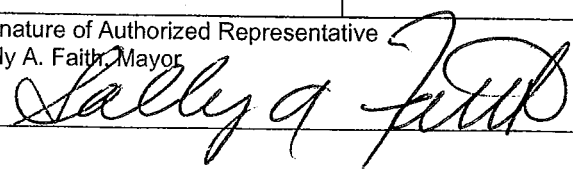
SF 424


SF 424

City of St. Charles, Missouri Community Development Block Grant 2014 Annual Action Plan and Year Three of the Five Year Consolidated Plan 2012 - 2016

May 23, 2014		B14-MC-290009		<b>Type of Submission</b>	
		State ID 12493384		<b>Application</b>	<b>Pre-application</b>
Date Received by HUD		Federal Identifier 43-6003-120		<input type="checkbox"/> Construction	<input type="checkbox"/> Construction
				<input checked="" type="checkbox"/> Non Construction	<input type="checkbox"/> Non Construction
<b>Applicant Information</b>					
Jurisdiction <b>City of St. Charles</b>				UOG Code	
Street Address Line 1 200 N. Second St.				Organizational DUNS 076963966	
Street Address Line 2				Organizational Unit: Office of Mayor	
City, St. Charles		Missouri		Department, Community Dev	
ZIP, 63301		Country U.S.A.		Division, Planning	
Employer Identification Number (EIN): 43-6003120				County, St. Charles	
				Program Year Start Date (MM/DD) 01/01/2014	
<b>Applicant Type:</b>				<b>Specify Other Type if necessary:</b>	
Local Government: Township, Municipal City				Specify Other Type	
<b>Program Funding</b>				<b>U.S. Department of Housing and Urban Development</b>	
Catalogue of Federal Domestic Assistance Numbers; Descriptive Title of Applicant Project(s); Areas Affected by Project(s) (cities, Counties, localities etc.); Estimated Funding					
<b>Community Development Block Grant</b>				14.218 Entitlement Grant	
CDBG Project Titles, Home Improv. Program, \$98,484. Code Enforcement Officer, \$123,000, Public Services \$49,900, Program Administration \$66,545, Estimated Program Income \$50,000				Description of Areas Affected by CDBG Project(s) Code Enforcement activities occur in the low income neighborhoods established by US Census tracts. All other programs participants are low-moderate income qualified.	
\$CDBG Grant Amount \$337,929		\$Additional HUD Grant(s) Leveraged		Describe \$0	
\$Additional Federal Funds Leveraged \$0				\$Additional State Funds Leveraged \$0	
\$Locally Leveraged Funds \$0				0	
=				Other (Describe)	
Total Funds Leveraged for CDBG-based Project(s) \$0					
HOME Project Titles				Description of Areas Affected by HOME Project(s)	
\$HOME Grant Amount \$0		\$Additional HUD Grant(s) Leveraged		Describe \$0	
\$Additional Federal Funds Leveraged \$0				\$Additional State Funds Leveraged \$0	
\$Locally Leveraged Funds \$0				\$Grantee Funds Leveraged \$0	

\$Anticipated Program Income \$0		Other (Describe) N/A	
Total Funds Leveraged for HOME-based Project(s) \$0			
<b>Housing Opportunities for People with AIDS N/A</b>		14.241 HOPWA N/A	
HOPWA Project Titles		Description of Areas Affected by HOPWA Project(s)	
\$HOPWA Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for HOPWA-based Project(s)			
<b>Emergency Shelter Grants Program N/A</b>		14.231 ESG	
ESG Project Titles		Description of Areas Affected by ESG Project(s)	
\$ESG Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for ESG-based Project(s)			
Congressional Districts of:		Is application subject to review by state Executive Order 12372 Process? NO	
Applicant Districts	Project Districts		
Is the applicant delinquent on any federal debt? If "Yes" please include an additional document explaining the situation.		<input type="checkbox"/> Yes	This application was made available to the state EO 12372 process for review on DATE
		<input type="checkbox"/> No	Program is not covered by EO 12372
<input type="checkbox"/> Yes	x No	x N/A	Program has not been selected by the state for review

Person to be contacted regarding this application		
First Name: Anita	Middle Initial: C.	Last Name: Telkamp
Title: CDBG Administrator	Phone 636-949-3224	Fax 636-949-3557
eMail: Anita.Telkamp@stcharlescitemo.gov	Grantee Website: WWW.stcharlescitemo.gov	Other Contact, Jason Jaggi, Planning Manager 636-949-3221
Signature of Authorized Representative Sally A. Faith, Mayor		Date Signed
		5/9/14

Attest:  
  
City Clerk



<b>h</b>		Home Improvement Loan Program 5 Year Con Plan 2012-2016				
<b>Description:</b>		<b>IDIS Project #:</b> 1		<b>UOG Code:</b> MO294578 St. Charles		
Con Plan 2012 – 2016, <b>Year Three 2014</b> Annual Action Plan: Provides for zero percent loans and grants to rehabilitation of owner-occupied single-family residence. Eighty percent of the funds in this category are reserved for low- moderate-income households. This activity provides grants for emergency repairs, accessible home modifications, and for repairs to mobile homes. Grants are provided to those with extremely low incomes and who may be receiving public assistance such as Welfare, Food Stamps, etc. disability, WIC, Reduced Cost School Lunch Program, Medicare,						
<b>Location:</b>		<b>Priority Need Category</b>				
City Wide Program. Specific address are determined at the time application is received. Budget 93,284 + PI 40,000 = \$133,284		<b>Select one:</b>		Owner Occupied Housing ▼		
<b>Expected Completion Date:</b>		<b>Explanation: Single family home, duplex, or mobile home.</b>				
12/31/2014		To conserve existing affordable housing stock and retain property values by offering home repair loans at a zero percent interest rate that are due on sale, and assist clients with the contractor solicitations process to help get the most work completed with the least amount of money. The emphasis for grants are those with a disability, elderly, female headed households, veterans, including households with incomes less than 30% AMI.				
<b>Objective Category</b> <input checked="" type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity		<b>Specific Objectives</b>				
<b>Outcome Categories</b>		1 Improve the quality of owner housing ▼ 2 Increase the availability of affordable owner housing ▼ 3 Improve access to affordable owner housing ▼				
<input type="checkbox"/> Availability/Accessibility <input checked="" type="checkbox"/> Affordability <input checked="" type="checkbox"/> Sustainability						
<b>Project-level Accomplishments</b>	04 Households ▼	<b>Proposed</b>	24	Accompl. Type: ▼	<b>Proposed</b>	
		<b>Underway</b>			<b>Underway</b>	
		<b>Complete</b>			<b>Complete</b>	
	04 Households ▼	<b>Proposed</b>		Accompl. Type: ▼	<b>Proposed</b>	
		<b>Underway</b>			<b>Underway</b>	
		<b>Complete</b>			<b>Complete</b>	
	Accompl. Type: ▼	<b>Proposed</b>		Accompl. Type: ▼	<b>Proposed</b>	
		<b>Underway</b>			<b>Underway</b>	
		<b>Complete</b>			<b>Complete</b>	
<b>Proposed Outcome</b>		<b>Performance Measure</b>		<b>Actual Outcome</b>		
Improve and conserve existing housing		Propose to complete 24 housing units				
14A Rehab; Single-Unit Residential 570.202 ▼		Matrix Codes ▼				
Matrix Codes ▼		Matrix Codes ▼				
Matrix Codes ▼		Matrix Codes ▼				
<b>Program Year 1</b>	CDBG ▼	<b>Proposed Amt.</b>	124,000	Fund Source: ▼	<b>Proposed Amt.</b>	
		<b>Actual Amount</b>	210,718		<b>Actual Amount</b>	
	Fund Source: ▼	<b>Proposed Amt.</b>		Fund Source: ▼	<b>Proposed Amt.</b>	
		<b>Actual Amount</b>			<b>Actual Amount</b>	
	04 Households ▼	<b>Proposed Units</b>	24	Accompl. Type: ▼	<b>Proposed Units</b>	
		<b>Actual Units</b>	24		<b>Actual Units</b>	
	Accompl. Type: ▼	<b>Proposed Units</b>		Accompl. Type: ▼	<b>Proposed Units</b>	
		<b>Actual Units</b>			<b>Actual Units</b>	

Program Year 2	CDBG	▼	Proposed Amt.	124,000	Fund Source:	▼	Proposed Amt.	
			Actual Amount	133,354			Actual Amount	
	Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.	
			Actual Amount				Actual Amount	
	04 Households	▼	Proposed Units	24	Accompl. Type:	▼	Proposed Units	
			Actual Units	21			Actual Units	
	Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units	
			Actual Units				Actual Units	
Program Year 3	CDBG	▼	Proposed Amt.	98,484	Fund Source:	▼	Proposed Amt.	
			Actual Amount				Actual Amount	
	Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.	
			Actual Amount				Actual Amount	
	04 Households	▼	Proposed Units	10	Accompl. Type:	▼	Proposed Units	
			Actual Units				Actual Units	
	Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units	
			Actual Units				Actual Units	
Program Year 4	CDBG	▼	Proposed Amt.	124,000	Fund Source:	▼	Proposed Amt.	
			Actual Amount				Actual Amount	
	Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.	
			Actual Amount				Actual Amount	
	04 Households	▼	Proposed Units	24	Accompl. Type:	▼	Proposed Units	
			Actual Units				Actual Units	
	Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units	
			Actual Units				Actual Units	
Program Year 5	CDBG	▼	Proposed Amt.	124,000	Fund Source:	▼	Proposed Amt.	
			Actual Amount				Actual Amount	
	Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.	
			Actual Amount				Actual Amount	
	04 Households	▼	Proposed Units	24	Accompl. Type:	▼	Proposed Units	
			Actual Units				Actual Units	
	Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units	
			Actual Units				Actual Units	